

Minutes
Of the
Delaware Bicycle Council
March 13, 2001
Special Meeting
DeIDOT Administration Building

Members Present

Don Carbaugh, Chair and New Castle County Representative
Rocky Bushweller, Council on Transportation
Bill Boyd, At-large Representative
Laura Madara, DNREC
Carl Anderson, At-large Representative
Paul Stevenson, NCC At-large Representative
Janet Arns, Department of Education
George Heberling, DE State Police

DeIDOT Support Staff Present

Fritz Schranck, Deputy Attorney General
Joseph Cantalupo, Assistant Director, Statewide & Regional Planning
David Petrosky, Project Planner
Wendy Bernard, Secretary

Members Absent

Fred Breukelman, Public Health
Lisa Moore, Office of Highway Safety
Jay Kelley, DeIDOT Representative

Special Guests

Tim Plemmons, Council of Greenways and Trails
Amy Wilburn

The meeting was called to order at 6:05 p.m.

Organizational Items

Citizen Membership

Don C. discussed the current citizen membership vacancies:

- There might be a person interested to fill the Sussex county at-large seat, Ms. LeeAnn Walling. Ms. Walling is a Senior Advisor to Governor Minner.
- Amy Wilburn, who was in attendance at the meeting to observe.
- Don C. mentioned that Tom Pleasanton might be interested in the Kent County seat.

Meeting Location, Time, & Length

Don C. mentioned the Maryland Bicycle Council always held their meetings at the same location, during the day for a two-hour period and was wondering how the Council felt about day meetings, one location, and limiting the time to two hours. Most of the Council felt the DeIDOT Administration Building was a central location. Rocky B. felt day meetings would be OK for state employees, but might be difficult for the at-large representatives to get time off from their employers. Paul S. suggested having the meetings at 4 or 5 p.m.

Paul S. motioned for future meetings of the DBC to be held at DeIDOT from 5 p.m. – 7 p.m. Rocky B. seconded the motion. The Council will now meet at 5 p.m. at DeIDOT.

Discussion of Minutes of Strategic Planning Workshop

Don C. asked if everyone approved the meeting minutes from the Strategic Planning Workshop. Bill B. had a question regarding bike paths on Rt. 1-specifically, which part of Rt. 1. Wendy B. will clarify bike lanes were added on Bike Rt. 1 to Bethany.

Don C. felt the Tyler-McConnell Bridge project should be placed under the Successes of the DBC rather than Frustrations. Wendy B. will make the change.

Tim P. handed in his comments.

With those changes made the minutes were approved as well as the minutes from the December 6th meeting.

Follow-up from the Strategic Planning Workshop--Action Plans

Transportation Committee network

Carl A. commented he would like to see the DBC have a strong influence on the Statewide Long-Range Transportation Plan in general.

As for the Transportation Committee, Carl drafted a mission statement and goals for the Transportation Committee. (See attached handouts). The mission statement is to: "Facilitate communication between Delaware's bicycling community and state government on issues related to bicycle transportation."

He also discussed three goals he set for 2001 for the Transportation Committee, which essentially were to build a good network of bicyclists that would be willing to go to meetings and public hearings/forums to give input. He also brought a questionnaire he drafted which would be included as part of the next newsletter and mailed out to the bicycle map requests mailing list. This questionnaire would be the starting point of finding people to establish the network.

The list of responses from the questionnaire, and anyone else interested in being part of the Transportation Committee, would be kept by DelDOT staff, right now Wendy B. She will put it into a database which will categorize people's bicycling interests (recreational, commuting, or off trail), location, or if they are interested in helping with the DBC in general. With this database it will make it easier to inform the committee members when issues in their areas arise.

It was suggested that the questionnaires include "Pedestrian" and be pre-paid postage to insure responses. Dave P. will talk to the copy company and find out the best layout for the questionnaire and if it can be pre-postage paid.

Tim P. also thought it would be helpful to the volunteers on the Transportation Committee to have specific goals in order to have the volunteers be effective.

Don C. thought the Council of Civic Organizations of Brandywine Hundred needed a Bike/Ped Subcommittee. Janet A. suggested other organizations that could use representation from the DBC such as the American Cancer Society, the Safe Kids Coalition, and several other health related organizations. It was decided that the Council members could e-mail Wendy B (wbernard@mail.dot.state.de.us) and she would put the list together for the Council.

Paul Stevenson motioned that the mission statement and goals prepared by Carl A. be approved, Rocky B. seconded the motion. The Transportation Committee will be made up of the following members from the DBC: Carl A. as Chair, Jay Kelley, Dave Petrosky, Bill Boyd, and Paul Stevenson.

Newsletter Articles

The discussion turned to the upcoming newsletter. It was decided that Don C. would be the editor and publisher, he would get the articles together and work on the layout. He also volunteered to write an article about Elizabeth Holloway, the former DelDOT Bicycle/Pedestrian Coordinator, to thank her for all of her hard work and all that she accomplished for bicyclists in DE. He also suggested other topic

ideas, such as new members, bike month, the awards, air quality and the benefits of other modes of transportation on air quality. Paul S. volunteered to write the awards article and Joe C. offered to write an air quality article.

Any one else wishing to submit an article should have them in to Don C. by March 23rd.

Striping and Signing Standards

Don C. inquired into DelDOT's standards on striping and signing. Joe C. didn't think there were any set guidelines or standards other than those set by AASHTO for striping. Fritz said the policy is for any road with an annual daily travel of 1000 vehicles per day gets striping. It was also suggested that the TEAM section might have some striping guidelines.

As for signing standards, Joe C. is working on a Sign Study project which should be done in about 3 months. The consultants will make recommendations on what needs improvement and how to implement the improvements.

Advocacy Groups

Don C. spoke of Sue McNamara who is a member of the DE Valley Bike Coalition. She is also active with the White Clay Bicycle Club. There are 42 dues-paying citizens of DE who belong to the DE Valley Bike Coalition. Since this is the case, the thought was that the DEVBC could do some advocacy efforts for DE.

Paul S. mentioned that there is a bike symposium being held in Baltimore for presidents of bike clubs on March 24th if anyone is interested.

Expand the DBC to Bike and "Pedestrian" Council

There was discussion on whether or not to think about asking to have Pedestrians included on the DBC. Most felt that while it would give the DBC strength in numbers, the issues facing each group were too different and with the DBC's limited time and resources, it would be a better idea to focus on the new objectives the DBC set for itself at the Strategic Planning workshop. Paul S. suggested the possibility of making it a subcommittee of the DBC in the future.

Bike Month

Bill B. asked the Council if they thought it would be better to have a meeting or converse through e-mails regarding Bike Month. Everyone agreed on a meeting and they discussed which place would be convenient for people to get together. Bill B. will contact the members working with him on Bike Month when he secures a location for their meeting.

The 2001 Legislator's Ride is on May 9th with Bruce Clinton and Ray Villec hosting. It is possible that Secretary Hayward would also participate as well as former Secretary Anne Canby. Dave P. will look into having T-shirts and posters printed. WILMAPCO and the Dover/Kent County MPO would be both willing to participate and DelDOT's External Affairs will put out a public notice if we want them to.

Laura M. suggested having the bike rodeo at Bellevue State Park and the possibility of getting the Boy/Cub Scouts involved by seeing if they could get credit for a badge for helping.

The meeting adjourned at 8:25 p.m.

**The Next DBC Meeting will be on April 4th from 5:00 p.m.-7:00 p.m.
At the DelDOT Admin. Building in the Glass Conference Room**